

Education

Bachelor of Computer Engineering

McGill University

Final project on Distributed Computing using SOAP over TCP/IP.

UK degree equivalent (2:1)

Sept. 1997 - June 2005

Montreal, Canada

Baccalauréat Français

Collège Stanislas

Option Sciences, Spécialité Maths, Mention *Bien* (Average: 15.29/20).

UK equivalent (Mathematics, Physics, English) 340 UCAS pts.

June 1997

Montreal, Canada

Professional Experience

User Interface Designer

SPSS, an IBM Company

Requirements and functional specification, user interface specification, use cases, prototyping (Fireworks, Dreamweaver).

Worked as a designer on Modeler, a predictive modeling bench and headed the design for Decision Management, a web-based set of configurable applications that enable businesses to integrate predictive models into their decision management process.

Feb.2008 - Present

London, UK

IT Projects Manager

3Sixty Group Holdings Ltd.

Designed, defined system requirements and coordinated development of a large web-based portal for Limited Company administration.

Administrator of the company's network (3 servers, 30 workstations).

Wrote user manuals (both internal and for end users) for the web-based *Oxygen* and *Solo* applications.

Designed and helped write copy for marketing advertisements and editorials, published in industry-specific magazines.

Designed website banners, logos and graphics for other sales publications. Consolidated and homogenised the entire suite of documents used by the sales team, thus improving company image. Web design for the company website. Helped generate more than 30 new enquiries per month by setting up first-point-of-contact forms.

Nov. 2006 - Nov. 2007

London, UK

Freelance IT Consultant

Supply Insight

Technical writing and Interface design consulting, to improve the interface for *SAM for Healthcare* and *MandatePLUS for the Department of Defense*, their two main applications. Composed two user manuals complete with annotated screenshots, and compiled a workflow diagram to illustrate the operating procedure for *MandatePLUS*.

Aug. - Sept. 2006

Hamden, CT, USA

IT Consultant

Ideal Systems

Involved in various projects, mostly in the capacity of designer, consultant or technical writer.

Sept. 2005 - May 2006

Athens, Greece

- *i-docs solution - National Printing House of Greece*

Web application for purchasing digitally-signed PDF issues of the Government Gazette.

UI flow diagram, use cases, designed the online interface (CSS, JSP, graphics). Supervised the composition of the user manual. Coordinated the efforts of the 4-person development

team involved.

- *i-docs Configurator - TIM, Vodafone*
Web-based application for editing the XML files that configure *i-docs*.
Coded XML for EJBs, designed the UI (CSS, JSP, graphics), composed user help in html, and a detailed administrators manual on how to further customise the UI using XML.

Composed detailed and selectively illustrated user manuals for four *i-docs* components (e.g. Admin Tool, Bill Generator).

Designed and composed the new versions of all of the company's marketing brochures.

Edited and designed content and layout for the company webpage, in English and Greek.

Translated user manuals, localisation tables and other documentation between Greek and English.

Instructor

Feb. - Dec. 2003

Association des Travailleurs Grecs du Québec

Montreal, Canada

Structured and taught computer courses for adults. These included initiation to computers and the internet, word processing, multimedia applications, VoIP services and general computer concepts involved.

Teaching Assistant for Electronic Design

Sept. - Dec. 2002

McGill Elec. & Comp. Eng. Dept.

Montreal, Canada

Lab course involving digital design and modeling of several computer components in VHDL, along with simulation of the resulting FPGA models. My responsibilities involved giving bi-weekly tutorials, being present during lab hours and assisting students with digital design issues, VHDL syntax and with the use of the ModelSim simulator.

Assistant Systems Administrator

Jan. - Apr. 2002

McGill Elec. & Comp. Eng. Computing Labs

Montreal, Canada

Maintaining student accounts for approximately 1000 users, giving tutorials on course-related software as required, installing software on network machines.

Languages

English: Like mother tongue (CEFR C2)

French: Like mother tongue (CEFR C2)

Greek: Like mother tongue (CEFR C2)

Italian: Fluent (CEFR C1)

German: Elementary (CEFR A1)

IT Skills

Databases: Access, MySQL.

Documents & Data: Access, Excel, PowerPoint, Publisher, L^AT_EX, Visio, Word, WordPerfect.

Programming: C, C++, Java, Basic, Pascal. Some batch scripting skills.

Publishing & Graphic Design: Acrobat, FrameMaker, Fireworks, Illustrator, Photoshop, Publisher, Visio.

Web Development: HTML, XML, CSS, JavaScript, JSTL, JSP, some PHP. GoLive, Dreamweaver, UML.

Work environments: Unix, Linux, SunOS, DOS, Windows (XP,SBS).

Professional Affiliations

Institute of Engineering and Technology (IET): Member with MIET post-nominals.

Usability Professionals Association (UPA): Member.

Accomplishments / Interests

- Wrote, on commission, a 50-page Beginner's Guide to Tarot including the history, meaning of the cards and a selection of spreads for readings. Responsible for all graphics text and layout. (July 2006)
- MHSA (McGill Hellenic Student Society) Member and Webmaster.
- Make-up artist and costume designer for the McGill Engineering Theatre Group (Nov. 2002)
- Sponsorship Coordinator, Webmaster and Electronic Design team member of the McGill Formula SAE Racing Team. Participated in dashboard design for the car, EFI programming in assembly, general testing, the making of our promotional video and prepared request for sponsorship letters and sponsor packages for the team. (1997 - 1999)
- Hobbies include painting, photography, dressmaking, literature, languages and traveling. Lived in Belgium, Canada, Greece, Holland, Italy and the United Kingdom.